# Inaugural Annual Sustainable Development Goals (SDGs) Conference Uganda 2022 (ASDGC-UG2022)

**Venue: Kampala Serena**

**Hotel Conference Cenbtre (hybrid)**

**Dates: June 16-17, 2022**

# Information note for participants

## About the Information Note

The inaugural Annual Sustainable Development Goals (SDGs) Conference Uganda 2022 (**ASDGC-UG2022**) will be held at Kampala Serena Hotel from June 16-17, 2022. This note contains the overall information on the basic considerations that may be helpful for your participation.

This present document will only be available electronically as a cost-effective and environment-friendly approach. For more information on the **ASDGC-UG2022**, visit https://sdgs.opm.go.ug/sdgs-conference/

## Conference Overview

The theme is "***Building Effective Models to accelerate the SDGs in the Post COVID-19 Era***".

Preliminary events will include hybrid regional fora

June 8, 2022: Gulu City (Northern Uganda)
June 10, 2022: Hoima City (Western Uganda)
June 13, 2022: Mbale City (Eastern Uganda)

Side events will be held virtually on June 14-15, 2022.

However, this note is about the main conference. For more information, please refer to the provisional programme which is available at https://sdgs.opm.go.ug/documents/

## International Participants:

International participants will attend the main conference on 16th and 17th June 2022. However, they can also register to participate in side events and regional events virtually.

### a)    Visa and immigration requirements

All non-Ugandan attendees that will be traveling to Uganda for the conference, must have a valid passport and should check the visa requirements.

The visa is free for nationals of countries with which Uganda has a waiver agreement. Travelers arriving at Entebbe International Airport are advised to travel with enough cash to pay for their visa in case credit card transactions are not possible at the time of their arrival.
Participants who require an entry visa must apply for their visa no later than three weeks before the conference, at: https://visas.immigration.go.ug/ or at the

Ugandan diplomatic missions in their country of residence.

Diplomatic passport holders will receive a free entry visa.

## b) Accreditation

Government delegations are kindly requested to submit to the SDG secretariat their letters of nomination, duly signed by the appropriate authorities of their respective Governments, at their earliest convenience, but no later than June 6, 2022. The letters must indicate the names, titles and contact details of the representatives nominated to attend the conference and can be submitted online using the link provided in the invitations.

### Badges

Physical access to the meeting venue will be restricted. A valid badge must be presented to gain entry. Conference badges will be issued at the registration Desk at the Conference Center on arrival for the conference on June 16, 2022.

Forum badges must be displayed at all times and must be shown to gain access to the conference venue and meeting rooms. Participants who lose their badge should report immediately to the registration desk.

The badges will not be necessary for virtual participants.


Questions regarding the conference programme, partnerships/support, accreditation, logistics can be addressed to sdg.ug-secretariat@opm.go.ug with copy to

Name: Pascal Byarugba
Email address: bpascal7711@gmail.com

Jackline Arineitwe

jackie.arineitwe@yahoo.com


## c) Airport reception and transportation

Participants should arrange with their selected hotel for airport transfers. Participants not staying at the venue or at a designated hotel will be responsible for their own daily transport to and from the venue.

### Mobile phone services

MTN, and Airtel Uganda are the main mobile phone companies in the country SIM cards cost approximately 1500 – 2000 Ush. Non -Ugandan Participants will need to show their passport when purchasing a SIM card from authorized stores. Foreign citizens are allowed to have one SIM card.

### Coronavirus disease

The participants will practice the COVID-19 control measures in Uganda such as

hand-sanitizing, putting on a mask, keeping a reasonable distance, vaccination, among others.

- All travelers arriving at Entebbe International Airport must have a negative COVID-19 certificate within 72 hours of testing.

- All travelers departing Uganda must have obtained a negative COVID-19 PCR test result from a test performed no more than 72 hours before departure.

- Full COVID-19 vaccination is encouraged for both foreign and national participants prior to the conference

All foreign participants are requested to ensure that their vaccines are up to date at least four to six weeks prior to their travel to Uganda. Please also check the yellow fever vaccination requirement and bring your yellow fever vaccination certificate, if required.

## Conference venue and Dates

The conference will take place at Serena Hotel Kampala-Conference Center

June 16-17, 2022

## Accommodation

All participants are kindly requested to contact designated hotels directly to arrange, confirm and guarantee their bookings. Participants will be responsible for bearing all accommodation costs. Rates are available to participants for rooms booked at the hotels listed in the annex.

All participants are kindly requested to note that the Forum organizers will not be in a position to provide hotel accommodation unless special consideration is made for an individual(s). Participants are encouraged to find accommodation within the vicinity of the venue in order to always keep time.

## Registration

**For Regional Fora**: Individuals can express interest to participate in the regional fora through the link provided. Deadline to register for regional forums will be five (5) days before each of the regional forum dates.

**Online registration for the main conference:** All interested participants will apply and register online. Upon confirmation, the applicants will be notified via email with an invitation to attend the conference either virtually or physically. The application and registration should not be later than June 6, 2022. Application and/or registration will be done through the link provided.

## Conference languages

The working language of the conference will be English.

## Facilities and services

### Special Interest Groups

In the spirit of inclusion, the conference will be accessible to special interest groups/ persons. If you require special assistance, please email sdg.ug-secretariat@opm.go.ug to see how we can best support you.

### Internet

High-density wireless connectivity will be made available at the Conference.  Virtual participants are encouraged to be in a quiet environment with good network connectivity, buy enough internet data

### Documents

Most of the documents will be in electronic version via the website https://sdgs.opm.go.ug/documents/ . Other documents will be provided in printed form to physical participants. A pen and notebook will be provided to physical participants.

## Security advisory

In addition to Kampala being a relatively safe city for travelers, the conference venues will be monitored. In addition, all participants must follow the following guidelines:

- Maintain a low profile
- Stay alert and vigilant
- Do not be at the wrong place at the wrong time

While you are at the venue, please adhere to the following guidelines:

- Wear your conference badge visibly and show it to any authorized person who asks to see it

- Do not leave bags and parcels unattended, as they may be confiscated or destroyed

- Do not bring unauthorized persons into the venue

- Look after your valuables

- Check that you have all your documents and personal items before you leave the conference halls and meeting rooms

- Inform the Security and Safety Service or the nearest security officer if you

lose anything valuable

When you are in your hotel, please follow the safety advice below:

- Upon entering or leaving your room, make it a habit to lock the door

- Before leaving, deposit valuables or portable items at the reception desk and obtain a receipt or leave your valuables in the safe in your hotel room before going out

- Should you observe anything suspicious or out of the ordinary, please contact the Security and Safety Service

## About Kampala

To know more about Kampala, visit https://en.wikipedia.org/wiki/Kampala

## 24- Hour emergency numbers

**Uganda National Police**

The Uganda National Police operate 24 hours a day and can help in case of an emergency. Toll-free phone number: 999/ 112